

**Honolulu High-Capacity Transit Corridor Project**  
**Safety and Security Oversight and Review Committee**  
**Meeting #9**

**Date:** September 17, 2009

**Attendees:**

RTD	Harvey Berliner, Kahlil Allen, Jurgen Sumann, Ken Caswell
DTS	Sandra Abelaye
GEC	Mike Becher, Lee Williams, Kanu Parmar, Martin Hall
DEM	Peter Hirai
HFD	Eric L. Adams, Jr., Sheldon Yasso
HPD	Mark Ward, James Anderson, Brandon J. Stone
ESD	Norman Hahn
DPP	Timothy Hiu
DOT-SSO	Glen Soma

**Agenda:** Attached

**Minutes:**

- The meeting was held at the HHCTCP Project offices – Ali'i Place (1099 Alakea St.) 17<sup>th</sup> Floor
- Harvey Berliner introduced Kahlil Allen, Safety and Security Manager. Mr. Allen spoke on his background and the transition plan.
- Self-introductions
- Minutes of the June 18, 2009 meeting were reviewed and approved as written.

**Project Update (Agenda Item V)**

- Harvey Berliner provided the Project update.
- Final Environmental Impact Statement is expected to be complete in early November and Record of Decision is expected in late November early December.
- The GEC is conducting meetings with various stakeholders to finalize Programmatic Agreements.
- West Oahu Farrington Highway DB Award anticipated in October. NTP (Notice to Proceed) will occur after the FTA Record of Decision (ROD) is released.

- Core Systems Contractor Informational Meetings have been held. Proposals are due in January 2010.
- Maintenance and Storage Facility Initial meetings with priority-listed contractors have concluded. Proposals are due in November 2009.
- RFP for first transit station at next segment (Kamehameha) should be out in October.

#### **Security Update (Agenda Item VI)**

- Pete Loverso provided the Security Program update.
- Sensitive Security Information (SSI) program training was provided to City and GEC staff.
- The purpose of the SSI program is to protect project related documents, which if released publicly, could be detrimental to the security of passengers, employees, the general public, and assets of the rail transit system.
- Participation in the SSI program is ultimately approved by Toru and issued upon a 'need to know' basis.
- Mr. Allen is the Project Security Coordinator and responsible for coordinating the SSI Program.
- The Project SSI Program follows document transfer protocols defined by the FTA. Simple guidelines include never placing SSI information in the body of an email. SSI can be included as a password protected attachment and the password is sent in a completely separate email.
- Once indoctrinated into the SSI Program access to project SSI documents are determined individually.

#### **Update Presentation of the Maintenance Facility (Agenda Item VII)**

- Mike Becher (Systems Design) and Martin Hall (MSF) provided the update.
- Overview of prior briefings: July 2008 – Communications and Control Systems located at the MSF; September 2008 – Overview and Physical Description of MSF (layout, structures, storage and access); November 2008 – Overview of Traction Electrification System; April 2009 – Overview of Train Control System; and June 2009 – Updates on Operations Control Center and MSF Fire Hydrant placement (have been incorporated into the current design based on meetings with Deputy).
- The MSF Design has been refined and the project will be striving to achieve LEED Silver.
- There is an office space / work area designated for HPD on the mezzanine. We will need to discuss with HPD use, designation and set up.
- The MSF Design Build Schedule: RFP Part I – Released in May 2009; RFP Part 2 - Released in July 2009; Bid proposals – due end of November; Contract Award – January 2010. Notice to Proceed (NTP) – March 2010.

### **Report on Safety and Security Management Plan (SSMP) Rev 1.0 (Agenda Item VIII)**

- Harvey Berliner reported that Revision 1.0 has been distributed.
- The SSMP will be updated when the Project Management Plan is updated, as requested by the FTA, or at a minimum on an annual basis.

### **Design Criteria Status (Agenda Item IX)**

- Harvey Berliner and Lee Williams provided the update for Design Criteria Status
- Chapter 21                      No Changes
- Chapter 23                      Add in ADD and AED
- Chapter 25                      More comments to be added in
- When the contents of these documents are acceptable to the City, they will be distributed for review comment.

### **State Safety Oversight Agency (SSOA) (Agenda Item X)**

- Harvey Berliner provided a status update of the SSOA Program.
- 13<sup>th</sup> Annual FTA SSO Program Meeting (Tempe, AZ) – RTD is willing to assume expenses for an employee of the State of Hawaii Department of Transportation (HDOT) to attend. Harvey Berliner and Kahlil Allen will attend the meeting to represent the RTD.
- The City is requesting additional assistance from the FTA in drafting a resolution that gives the HDOT the authority to oversee the project standards.

### **Action Item Log (Agenda Item XI)**

- Lee Williams reviewed the log.
- Item 08-11: Preliminary review ok, item closed.
- Item 08-12: Well defined; ready to close.
- Item 08-13: Well defined; ready to close.
- Item 08-07: Should read 6' wide and 8' deep – to accommodate EMS gurney.

### **Other Issues (Agenda Item XII)**

- None

### **Remaining 2009 Meeting Date**

- November 19, 2009

### **Tentative Dates for beginning of 2010**

- January 21, 2010
- March 18, 2010
- May 20, 2010

**Honolulu Rail Transit Project  
Safety and Security Oversight and Review Committee (SSORC)  
Meeting #9  
Sep 17, 2009 – 1:30 pm  
Ali'i Place (1099 Alakea Street) 17<sup>th</sup> Floor  
Large Conference Room**

- |   |                                    |
|---|------------------------------------|
| <b>I. Welcome</b>   | <b>Harvey Berliner</b>             |
| <b>II. Introduce new RTD Safety &amp; Security<br/>Manager – Kahlil Allen</b> | <b>Harvey Berliner</b>             |
| <b>III. Introduction of members</b>   | <b>Harvey Berliner</b>             |
| <b>IV. Adoption of Jun 18, 2009 Minutes</b>                                   | <b>Harvey Berliner</b>             |
| <b>V. Project Update</b>  | <b>Harvey Berliner</b>             |
| <b>VI. Security Update</b>  | <b>Pete Loverso</b>                |
| <b>VII. Update Presentation of the Maintenance Facility</b>                   | <b>Mike Becher<br/>Martin Hall</b> |
| <b>VIII. Report on Safety and Security Management<br/>Plan Rev 1.0</b>        | <b>Harvey Berliner</b>             |
| <b>IX. Design Criteria Status</b>   | <b>Harvey Berliner</b>             |
| • Chapter 21 – Fire and Intrusion Alarm Systems                               | <b>Lee Williams</b>                |
| • Chapter 23 – Fire/Life Safety (AEDs)  |                                    |
| • Chapter 25 – System Safety and Security                                     |                                    |
| <b>X. State Safety Oversight Agency (SSOA)</b>                                | <b>Harvey Berliner</b>             |
| <b>XI. Action Item Log</b>  | <b>Lee Williams</b>                |
| <b>XII. Other Issues</b>  | <b>Harvey Berliner</b>             |
| <b>Remaining 2009 meeting date</b>  |                                    |
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